

## RECRUITMENT OF JEWEL APPRAISER ON COMMISSION BASIS

Position	Jewel Appraiser on commission basis JLA(C) – Only for Tamil Nadu post								
Age	Minimum Age – 18 Years as on 31.12.2023								
Educational	Must have completed/ passed 10 <sup>th</sup> / SSLC.								
Qualification									
Experience and	Applicant should be Indian National.								
other conditions	Shall possess knowledge of Gold Jewel Appraising.								
	<ul> <li>Must have proficiency in one of the local languages in South India.</li> </ul>								
	<ul> <li>Should produce a valid experience certificate</li> </ul>								
	<ul> <li>Should produce a valid experience certificate</li> <li>Should produce certificate of passing of Jewel Appraiser course</li> </ul>								
	from a recognized Institution.								
Selection Process	Shortlisted candidates have to undergo skill test & Interview.								
Term	The period of contract will be initially fixed for a period of one year and								
	extendable based on performance.								
Commission	0.17% on fresh disbursement of Jewel loans (subject to a maximum of								
	Rs.50,000/-) for a period of upto 5 years and the commission								
	percentage increases with increase in service period. (based on the								
	circulars issued by bank from time to time)								
No.of Post	5 (likely to vary)								
Place of Posting	Should be willing to work at any branches of the Bank								
How to apply	Prescribed format of the application is available on the bank's website <u>www.repcobank.com</u> . Hard copy of the application along with all the relevant self attested supporting documents should be sent by registered/speed post in a sealed envelope super scribing:								
	"Application for the post of Jewel Appraiser on Commission basis" to be submitted to:								
	The Additional General Manager (Admin), Repco Bank Ltd,								
	Repco Tower,								
	No:33, North Usman Road,								
	T.Nagar, Chennai – 600 017.								
	LIST of Documents to be enclosed along with the application:								
	(i) KYC documents								
	(ii) Passport size photo								

(iii)	Educational qualification certificates & latest TC
(iv)	Experience certificates
(v)	Jewel appraiser course training certificate
(vi)	Community certificate
(vii)	Any other relevant documents
No appli	completed application should reach us latest by <b>28.02.2024</b> . cation shall be entertained beyond the stipulated date. te applications will be rejected.

Place: Chennai – 17 Date: 07.02.2024

ADDITIONAL GENERAL MANAGER (ADMIN)



## APPLICATION FOR JEWEL APPRAISER ON COMMISSION BASIS

(to be filled by the Candidate)

NAME:	DO	OB AGE				
FATHER'S NAME :	F.	FATHER OCCUPATION:				
MOTHER'S NAME :	N	MOTHER OCCUPATION:				
MARITAL STATUS:						
SPOUSE NAME :	N	NO. OF CHILDREN:				
SPOUSE EMPLOYMENT DE	ETAILS:					
CHILDREN NAME		STUDENT / JOB / OTHERS				
	NAME					
RESIDENT ADDRESS:		ERMANENT ADDRESS:				
		atest passport size shall be enclosed)				
NATIVE PLACE:		MOBILE NO.				
COMMUNITY (Goldsmith / c	others):					
CERTIFICATE FROM GOLD	SMITH ASSOCIAT	ION (if available):				
CATEGORY: (General/OBC/S	SC/ST) & SPECIFY :	·				
PAN Number:		(Proof to be enclosed)				

## EDUCATIONAL QUALIFICATION: (Attested Copies of Certificates including mandatory SSLC & Jewel Appraiser course completed shall be enclosed)

Sl	Name of the Institution	SSLC/HSC/Degree	Year of Passing / Fail	%Marks/Class
1				
2				
3				
4				
5				

#### PREFERRED PLACE OF POSTING : (City name)

- 1.
- 2.
- 2.

3.

WORK EXPERIENCE: Proof of experience in Appraising of jewels (appointment order/ payslip/ Employment ID card, Experience certificate etc) & relieving orders from previous employers, if any/ applicable shall be enclosed)

S.No	Institution	Position held	Period		Nature of Work Attended
			from	to	
1					
2					
3					
4					
5					

#### **PRESENT EMPLOYMENT STATUS:**

Additional information if any, which you wish to furnish:

1) REFERENCES:i)(Two responsible persons'full Address, Occupation& Mobile No.)

ii)

(Referee's letter should be filled and enclosed along with application.)

#### 2) Details of any of applicant's relatives working in our Bank (if any):

Driving Skill		YES	S/ NO	(copy of driving license to be enclosed)		
			Read	Write	Speak	
Languages Known?	:	1				
(Tick appropriate ones )						
	:	3.				

I \_\_\_\_\_\_\_hereby declare that all the above statement are true, complete and correct and also state that no facts have been suppressed. It is understood that this is a contractual appointment, if any, offered to me is based upon the truthfulness of the statements made herein and in the event of any information being found false or incorrect at a later date, my contractual engagement is liable to be terminated.

Date :

Place :

Signature of Candidate.



### **REFEREES LETTER**

- 1. Name of the Candidate:
- 2. Number of years you known him / her:
- 3. In what connection you known him / her:
- 4. Present address of the Candidate:

	Excellent	Good	Fair	Poor	
5. Suitability for Jewel Appraiser on contract basis:					
	Excellent	Good	Fair	Poor	
6. Integrity / financial dealings:					

(Tick whichever is applicable)

- 7. Are you aware of any physical disability, mental or other chronic illness that the candidate is suffering from or has suffered in the past?
- 8. Are you aware of any debts that the candidate has?
- 9. Would you recommend him / her for the post of **Jewel Appraiser on Commission basis** in our Bank:
- 10. Your opinion about the candidate in marketing the Bank services:
- 11. Any other additional information you desire to disclose.

Signature



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